

**Monadnock Regional School District
Finance/Facilities Committee Meeting Minutes
June 25, 2024
SAU Conference Room, Swanzey, NH**

Board Members Present: Cheryl McDaniel-Thomas, Scott Peters, Eric Stanley and Betty Tatro. **Absent:** Jeff Cesaitis

Administration Present: J. Rathbun, Superintendent, J. Morin, Business Administrator and T. Breen, Director of Building and Grounds.

1. **Public Comments:** There were no public comments.

2. **Approval of the May 8, 2024 Fin/Fac Meeting Minutes: MOTION:** S. Peters **MOVED** to approve the May 8, 2024 Fin/Fac Meeting Minutes as presented. **SECOND:** E. Stanley **VOTE:** Unanimous for those present. **Motion passes.**

3. **Old Business:**

a. **Review Progress on building project:** T. Breen explained that everything is going very well. There are a lot of changes going on at MTC. The Super on the job from Hutter Construction is a community member and is doing a great job. J. Morin explained that the State Building Aid paperwork had been submitted, everything went well and the District will be receiving 7.7 million in a few weeks.

T. Breen explained that there are 3 voice cards in the panel that need to be changed. Four have already been changed. The problem is the beeping from the panel.

The committee discussed the attendance of the administration at the meetings. It is not necessary for the administration to attend every meeting. It was suggested to have the administration attend by Zoom. Also, it is not necessary for the administration to Zoom the entire meeting.

b. **Receive financial report of business administrator:** J. Morin passed out the Monthly Expense Report to the committee. The remaining budget is at 0.30%. The administration has done the balloon payments but still needs to do the wellness day payments. There are still other things coming up. The administration is looking at the budget very closely. There are a couple of safety nets. J. Morin said we have ESSER Funds and the Expendable Trust. Any overage in the budget is directly from Special Ed. expenses. The DOE 25 and the MS 25 are due to the State. J. Rathbun does not believe there is a need to go to the taxpayers.

c. **Review budget Process:** J. Morin explained at the Budget Committee Meeting last night that the Budget Committee agreed on December 3, 2024 for the Joint Meeting with the Board and December 10, 2024 as an alternative day in case it snows.

4. New Business:

a. Determine plan to seek information for unaffiliated comp study: The committee discussed the area district in which to compare the salaries of unaffiliated staff. The committee would like to look at Keene, Fall Mtn., Masonic, Jaffrey and Claremont. S. Peters prepared a spreadsheet which can be sent to the different districts to be filled in. J. Rathbun and J. Morin will contact the districts being asked. It was also explained that some of the salary information is on the State website.

The Beyond the Bell After school Program is a grant funded program. There are three years left of funding. The Food and Nutrient Program is a self-funded program.

It was explained that the 3 van drivers would like to join the MESSA Union.

b. Discuss how to approach policy review of books D and F: At the next meeting the committee will begin to look at the policies that are high priority and required by law.

5. Setting next meeting's agenda: July 10, 2024

6. Public Comments: J. Rathbun explained by the end of the summer the administration will know the plan for the Troy students during the renovations.

7. Adjourn: MOTION: B. Tatro **MOVED** to adjourn the meeting at 6:50 PM.
SECOND: E. Stanley **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary