Enter a title and a subtitle; merge cells and center; styles applied

Create a tab called 1A Quarterly Sales in your Demos workbook file.

Change Workbook theme to Retrospect

Pro Fit Marietta

Second Quarter Cardio Sales

Accounting style applied

Adjust column A width to 120 pixels

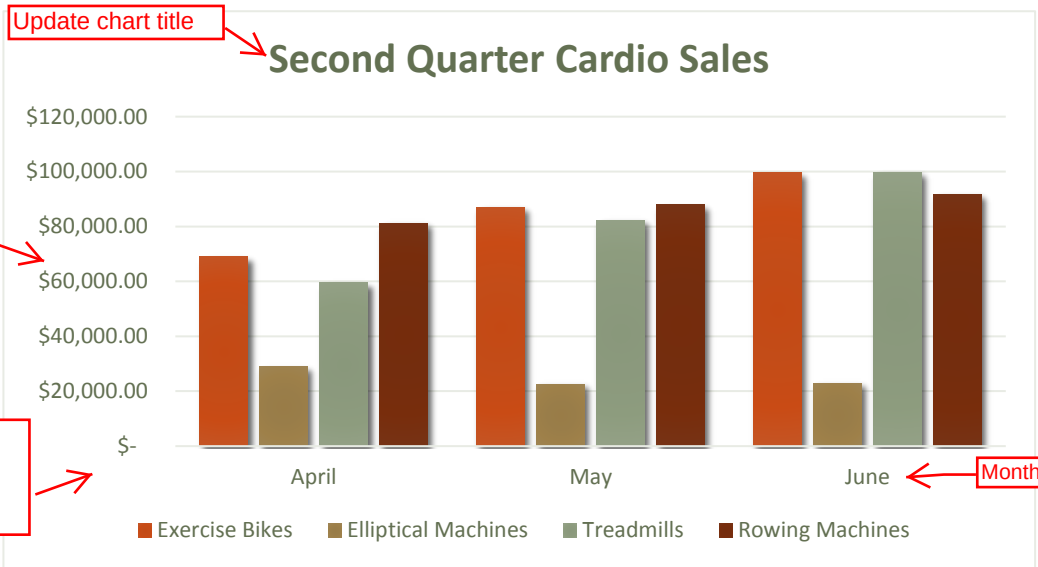
	April	May	June	Total	Trend
Exercise Bikes	$ 68,991.12	$ 86,894.82	$ 99,650.58	$ 255,536.52	
Elliptical Machines	28,836.00	22,634.23	22,828.78	74,299.01	
Treadmills	59,519.78	82,337.98	99,823.87	241,681.63	
Rowing Machines	81,267.17	87,867.50	91,669.98	260,804.65	
Total	**$ 238,614.07**	**$ 279,734.53**	**$ 313,973.21**	**$ 832,321.81**	

Sparklines with markers inserted

Sum totals in B8:E8 and E4:E7

Comma style applied

Update chart title



Clustered Column Chart

Apply Style 6 from Chart Style gallery; apply Color 3 theme colors

Months as categories

Page layout in Portrait orientation and centered horizontally

Print selected range of worksheet A2:F5; Create and save as PDF

Add footer. Type your name, class period and the exercise number.